

MEMORANDUM OF ASSOCIATION

of

St. Mary's Educational Society, Udaipur

St. Aruna
Manager
Assisi Niketan Convent School
Mohanbani

Sh. Sini
Principal
Assisi Niketan Convent School
Mohanbani



(सत्यप्रतिलिपि)
राजस्थान सरकार



सत्यमेव जयते

रजिस्ट्रीकरण प्रमाण-पत्र

क्रमांक.....264..... 1972-73

यह प्रमाणित किया जाता है कि सेन्ट मेरीज एज्युकेशनल सोसायटी उदयपुर जिला उदयपुर का राजस्थान संस्था रजिस्ट्रीकरण अधिनियम, 1958 (राजस्थान अधिनियम नं० 28, 1958) के अन्तर्गत रजिस्ट्रीकरण आज किया गया।

यह प्रमाण-पत्र मेरे हस्ताक्षरों और कार्यालय की सील से आज दिनांक इकीस माह फरवरी, सन् एक हजार नौ सौ तिहत्तर को जयपुर में दिया गया।

वी० आई० राजगोपाल

रजिस्ट्रार संस्थायें, राजस्थान,
जयपुर।

K. S. Sharma
Manager
Assisi Niketan Convent School
Mohanpur

K. S. Sharma
Principal
Assisi Niketan Convent School
Mohanpur

Memorandum of Association

OF

St. Mary's Educational Society, Udaipur

1. The name of the Society shall be "ST. MARY'S EDUCATIONAL SOCIETY, UDAIPUR."
2. The office of the Society shall be situated in the State of Rajasthan at New Fatehpura Near Sahelion ki Bari, Udaipur.
3. The objects for which the Society is established are :
 1. To heal and to teach, charity and truth and to establish, construct, organise, consolidate, support, develop, conduct, acquire, take over, equip, endow, improve, alter, extend and administer educational institutions and research institutions for the benefit and uplift of all persons irrespective of caste, creed, race or religion.
 2. To take over, manage, establish, administer, carry on, conduct, develop, equip improve, alter and close down or dispose of educational, scientific and technical institutions, works and activities of all kinds in any part of India in pursuance of the Memorandum for the benefit of the entire community irrespective of caste, creed, race or religion.
 3. To take over and dispose of, establish, maintain and develop schools, hostels, colleges, institutions for the diffusion of useful knowledge, work guilds, sewing and needlework classes, libraries, reading rooms, recreation centres and other educational and technical institutions of all kinds for the benefit of the entire community irrespective of caste, creed, race or religion.
 4. To educate, train and instruct adults and children of the entire community irrespective of caste, creed, race, or religion, language or social status either by establishing, conducting, administering or

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Sr. Smita
Principal
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carrying on schools, hostels, colleges, instructing and training centres and to equip, improve and develop, alter or close down such schools, colleges and institutions.

4. For the objects above mentioned or any of them :

1. To take over the movable properties, funds of St. Mary's Convent Higher Secondary School, Udaipur, as on 30th September, 1972 as per the balance sheet and income and expenditure account on that date, at present comprising of Primary and Higher Secondary Schools, conducted by the said St. Mary's Higher Secondary School, Udaipur so as not to take over the immovable properties, buildings, fixtures and such fixed blocks owned and possessed by the said St. Mary's Convent Higher Secondary School, Udaipur.
2. To take over from the said St. Mary's Higher Secondary School, which is now comprising of Primary and Higher Secondary Schools, Library Books, Scientific Instruments, furniture, viz. benches, desks, tables, chairs, cupboards, library equipments, dead stock owned and possessed by the said St. Mary's Convent Higher Secondary School with all other movable assets as on 30th September, 1972.
3. To take over from the said St. Mary's Convent Higher Secondary School the recurring funds of St. Mary's Convent Higher Secondary School as on 30th September, 1972 as also to take over the surpluses or deficits of the institutions as on 30th September, 1972.
4. To build, erect, construct, alter, add to, extend, demolish, re-erect, rebuild, reconstruct any building and/or structures which are necessary or requisite for all or any of the purposes and objects of the ST. MARY'S EDUCATIONAL SOCIETY and to equip and furnish them as may be necessary and to manage and administer the same.

Sr. Aruna
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Mohanbari



Sr. Sini
Principal
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5. To purchase, take on lease or by way of leave and licence or in exchange or otherwise acquire any lands of any tenure on such terms and conditions as the Society may think fit and to manage and administer the same.
6. To maintain all movable property which may be required for the purpose of the Society and to sell and/or dispose of such movable properties as may be found convenient for the purposes of the Society.
7. To maintain and repair and keep maintained the furniture and fittings, equipments and other movable properties and to purchase books, furniture, laboratory and other equipments etc. as may be found necessary for the purpose of the schools.
8. To keep maintained and repaired the buildings and structures for the time being belonging to the Society.
9. To maintain a repair fund to meet the expenses of capital nature incurred for the maintenance of or repairs of the buildings and structures for the time being belonging to the Society.
10. To maintain a depreciation fund and/or to maintain a repairs and maintenance fund for meeting the recurring expenses of furniture, fittings, dead stock, laboratory equipments, library books and such other movable property as may be found necessary.
11. To establish, promote or assist in establishing or promoting, and to subscribe to, or become members of any other Society or Association with all or any of the objects of the Society or whose objects are similar or in part similar to all or any of the objects of the Society or the establishment or promotion of which the Society may consider beneficial to the Society.
12. To take over, purchase, acquire or hold securities of the Government of India or any State Government or Public body or Post

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Offices or National Savings Certificate or stocks or any public securities and from time to time as the Society may think fit to vary the said investments or any of them into or for others of the same or like nature and to realise the same or any of them or any part thereof and to use the proceeds for the purpose of the Society or any of them.

13. To apply for, receive, collect and recover Government and/or municipal or other grants or allowances in aid of the objects of the Society or any of them or works or activities carried on, conducted and/or managed by the Society and for any building or structure in respect thereof and to administer the same.
14. To take, receive, hold and expend and administer and use any gift whether of money or other property, movable or immovable or any bequeaths of endowments received by the Society for carrying on any one or all the objects of the Society.
15. To take such steps by personal or written appeals, public meetings, performances or such other activities and works as may from time to time be expedient to collect and procure donations, subscriptions and funds for the Society.
16. To print, publish, issue and exhibit any journals, periodicals, books, reports, pamphlets, advertisements, brochures, souvenirs and other reading matters and exhibiting materials for the promotion and advancement of the objects of the Society.
17. For the purposes of the Society or any of them, to borrow or raise money at such rate or interest and upon such terms, as may be agreed to by the issue of or upon, bonds, debentures, bills of exchange, promissory notes or other obligations of the Society and to secure repayment thereof with interest by pledge, hypothecation, mortgage or charge upon all or any movable and/or immovable

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Assisi Niketan Convent School
Moharban



Sr. Sunita
Principal
Assisi Niketan Convent School
Moharban

- property of the Society or any part thereof in such manner and upon such terms as the Society may think fit.
18. From time to time to invest and deal with the moneys of the Society not immediately required in such securities and in such manner as the Society may think fit and at the like discretion dispose of and realise the same or any of them, or vary and transpose such investments into or for others of a like nature or of any other kind and to lend moneys and property of the Society with or without security on such terms as the Society may think fit.
 19. To sell, demise, lease, give out on leave and licence, give in exchange, transfer, surrender, or dispose of, take or give on hire, pledge, hypothecate or mortgage the property movable or immovable for the time being belonging to the Society or any of them or any part thereof or any interest therein in such manner and upon such terms and conditions as the Society may think fit.
 20. To engage and employ, dismiss or suspend or terminate the services of the lecturers, teachers, managers, demonstrators, peons and other staff of the Society as also the servants and workmen and other personnel or the staff including all permanent and temporary employees of the Society or the Institutions or attorneys, advocates, architects, valuers, engineers, specialists, accountants etc.
 21. To provide educational and research training to the members of the Society for the furtherance of the objectives of the Society or any of them and to give such facilities to them for the procurement or for the advancement of the educational studies undertaken by them for the benefit of the Society.
 22. To subscribe or to give donation financially or otherwise to aid educational and other institutions, works or activities which tend to

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 Mohanbani

Sh. Simu
 Principal
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 Mohanbani

support or aid the objectives of the Society by the reason of the locality of the operations of such institutions.

23. To do all such other lawful acts, deeds and things as are incidental or conducive to the attainment of the above objects or any of them.
5. The names, addresses and occupations of the first members of the Governing Body of the Society to whom by its Rules and Regulations its managements is entrusted are as follows :

Name	Address	Occupation
1. Mother Pia, President	St. Mary's Higher Secondary School, Udaipur.	Educational
2. Sister M. Cecilia Secretary	do	do
3. Sister M. Vincentia Treasurer	do	do
4. Sister M. Suzanne	do	do
5. Sister M. Bertha	do	do

6. A copy of the Rules and Regulations of the Society, certified by three members of the Governing Body to be a correct copy of the Rules and Regulations has been filed with this memorandum.

We the undersigned, whose names and addresses are given below, are desirous of being formed into a Society in pursuance of this Memorandum under the Rajasthan Societies Registration Act 58 (Act 28 of 19-8) under the name of ST. MARY'S EDUCATIONAL SOCIETY.

UDAIPUR dated the 29th day of September, 1972

Dr. Arun
Manager
Assisi Niketan Convent School
Mohantari



Dr. Arun
Principal
Assisi Niketan Convent School
Mohantari

Name	Signature	Occupation	Address
1. Mother Pia	M.M. Pia	Educational	St. Mary's Higher Secondary School Fatehpura, Udaipur
2. Sister M. Cecilia	Sister M. Cecilia	do	do
3. Sister M. Vincentia	Sister M. Vincentia	do	do
4. Sister M. Suzanne	Sister M. Suzanne	do	do
5. Sister M. Bertha	Sister M. Bertha	do	do
6. Sister M. Prisca	Sister M. Prisca	do	do
7. Sister M. Anysia	Sister M. Anysia	do	do

Certified that the above persons are known to me and they have signed in my presence.

1. Sr. M. Valerie
d/o Mr. Thomas
Teacher St. Mary's Convent.
2. Mrs. Prakash Rani Verma
Senior Teacher,
St. Mary's Convent H. S. School,
Udaipur.

Sr. Aruna
Manager
Assisi Niketan Convent School
Mohanbari

Sr. Soma
Principal
Assisi Niketan Convent School
Mohanbari

Rules and Regulations OF St. Mary's Educational Society, Udaipur

1. Interpretation :

In these Rules and Regulations, unless there be anything in the context repugnant or inconsistent herewith :

1. "The Society" shall mean the "St. Mary's Educational Society".
2. "The Governing Body" shall mean the Governing Body of the Society as constituted by these Rules and Regulations.
3. "The Act" shall mean the Rajasthan Societies Registration Act, 1958 (Act 28 of 1958) or any modifications thereof for the time being in force.
4. "Superior" shall mean Superior of St. Mary's Convent Higher Secondary School, Udaipur.
5. "Trustees" shall mean such of the members of the Governing Body as is constituted as per these Rules and Regulations.
6. Words importing the singular number shall be deemed to include the plural and vice versa; and words importing masculine gender shall include feminine gender and vice-versa.

2. The objects for which the Society is registered are stated in the Memorandum of Association.

3. Membership :

1. The members of the Society shall consist of the following :—

- (a) The persons who have signed the memorandum.
- (b) The Superior for the time being of the said St. Mary's Convent Higher Secondary School, Udaipur.

St. Mary's
Manager
Assist Niketan Convent School
Mohanbari



St. Mary's
Principal
Assist Niketan Convent School
Mohanbari

language or social status, either by establishing, conducting, administering and carrying on such schools, hostels, colleges and institutions.

- (v) To take over the movable properties, funds and properties of St. Mary's Convent Higher Secondary School as on 30th. Sept. 1972, as per the balance sheet and income and expenditure account on that date, at present comprising of Primary and Higher Secondary School conducted by the said St. Mary's Convent Higher Secondary School, Udaipur, so as not to take over the immovable properties, buildings, fixtures and such fixed blocks owned and possessed by the said St. Mary's Convent Higher Secondary School, Udaipur.
- (vi) To take over from the said St. Mary's Convent Higher Secondary School, Udaipur, which is now comprising of Primary and Secondary Schools, library books, scientific instruments, furniture, namely : benches, desks, tables, chairs, cupboards, library equipments, dead stock owned and possessed by the said St. Mary's Convent Higher Secondary School, Udaipur along with all other movable assets as on 30th Sept., 1972
- (vii) To take over from the said St. Mary's Convent Higher Secondary School, Udaipur the recurring funds of St. Mary's Higher Secondary School as on 30th Sept., 1972 as also to take over the surplus and deficits of the institutions as on 30th Sept., 1972.
- (viii) To build, erect, construct, alter, add to, extend, demolish, re-build, reconstruct any buildings, and/or structures which are necessary or requisite for all or any of the purposes

Sh. Anand
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Mohanbari



Sh. Anand
Aasai Niketan Convent School
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of the functions of the Governing Body or to carry out a particular purpose of the Society, and such sub-committee or sub-council or person shall remain responsible to the Governing Body.

4. The members of the Governing Body are deemed to be the Trustees of the Society and all movable and immovable properties of the Society shall vest in the Governing Body and all documents affecting or relating to such property shall stand in the name of the Society.
5. The Governing Body shall appoint one of them as the Treasurer of the Society to keep the financial records of the Society and to manage and administer the funds, income and expenditure of the Society and its institutions. Such Treasurer appointed by the Governing Body shall be bound to report to the Governing Body from time to time.

6. Secretary :

The Secretary shall be appointed by the Governing Body as provided by the Rules and Regulations and shall remain responsible to the Governing Body for all her acts, deeds, and things done by her in pursuance of the objects of the Society.

1. The Secretary shall be responsible for attending to the correspondence of the Society and shall attend to such of the requirements as may be found necessary by the Governing body.
2. The Secretary shall maintain an up-to-date register of members showing therein the name and address and occupation of such members. The Secretary shall also maintain a list of the members of the Governing Body, their names, occupation and addresses.
3. The Secretary shall note and record the minutes of the meetings of the Governing Body and also of the Annual General Meetings of the Society.

S. K. Singh
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S. K. Singh
Principal
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its properties movable and immovable, and shall do such other things and deeds to carry out the objects of the Society.

2. The Governing Body shall have also powers from time to time to make, vary and repeal bye-laws for the transaction and regulation of business and affairs of the Society and of itself.
3. Without prejudice to the generality of the foregoing powers, the Governing Body is empowered :—
 - (i) To heal and to teach, charity and truth and to establish, construct, organise, consolidate, support, develop, conduct, acquire, take over, equip, endow, improve, alter, extend and administer educational institutions and research institutions for the benefit and uplift of all persons irrespective of caste, creed race or religion.
 - (ii) To take over, manage, establish, administer, carry on, conduct, develop, equip, improve, alter and close down or dispose of educational, scientific and technical institutions, works and activities of all kinds in any part of India in pursuance of the Memorandum for the benefit of the entire community irrespective of caste, creed, race or religion.
 - (iii) To take over and dispose of, establish, maintain and develop schools, hostels, colleges, institutions, for the diffusion of useful knowledge, work guilds, sewing and needle work classes, libraries, reading rooms, recreation centres and other educational and technical institutions of all kinds for the benefit of the entire community irrespective of caste, creed, race or religion.
 - (iv) To educate, train and instruct adults and children of the entire community irrespective of caste, creed, race or religion,

Sr. Aruna
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Mohanbari

Sr. Simu
Principal
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4. The Secretary shall report to the Governing Body and to the President from time to time regarding the day to day affairs of the Society.
5. The Secretary shall exercise all such powers and do all such deeds, acts and things as may be delegated by the Governing Body from time to time.

7. Treasurer :

The treasurer shall be appointed by the Governing Body from among them and shall continue in office for a period of one year from the date of appointment. The duties of the Treasurer are as under :—

1. To keep and maintain accounts of all income and expenditure of the Society from day to day.
2. To keep the Governing Body informed of the financial position of the Society from time to time.
3. To prepare the balance sheet and income and expenditure account of the Society and to forward to the Government Departments such accounts and statements as may be necessary.
4. To arrange for the audit of the accounts of the Society.
5. To issue receipts for the donations and other collections received by the Society and by the institutions as also to keep a proper record of all the incomings and outgoings of the Society of any nature.
6. To exercise all such powers and to do such acts, deeds and things as may be delegated by the Governing Body from time to time.

8. Powers of the Governing Body :

1. The Management and control of the Society shall vest in the Governing Body constituted as per the Rules and Regulations and the Governing Body shall have the entire control and management of the business and affairs of the Society and the administration of all

Sr. Aruna
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Moharbari



Sr. Bina
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objects of St. Mary's Educational Society and to equip and furnish them as may be necessary and to manage and administer the same.

- (ix) To purchase, take on lease or by way of leave and licence or in exchange or otherwise acquire, any lands of any tenure on such terms and conditions as the Society may think fit and to manage and administer the same.
- (x) To maintain all movable property which may be required for the purpose of the Society and to sell, dispose of such movable properties as may be found convenient and necessary for the purpose of the Society.
- (xi) To keep maintained and repaired the buildings and structures for the time being belonging to the Society.
- (xii) To maintain and repair and keep maintained the furniture and fittings, equipments and other movable properties and to purchase books, furniture, laboratory and other equipments etc as may be found necessary for the purposes of the Schools.
- (xiii) To maintain a repair fund to meet the expenses of capital nature incurred for the maintenance or repairs of the buildings and structures for the time being belonging to the Society.
- (xiv) To maintain a depreciation fund and/or to maintain a repairs and maintenance fund for meeting the recurring expenses of furniture, fittings, dead stock, laboratory equipment, library books and such other movable property as may be found necessary.

S. S. Khung
Manager

Assisi Niketan Convent School
Mohanbari

S. S. Khung
Principal

Assisi Niketan Convent School
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- (xv) To establish, promote or assist in establishing or promoting and to subscribe to, or become members of, any other Society or Association with all or any of the objects of the Society or whose objects are similar or in part similar to all or any of the objects of the Society or to establishment or promotion of which the Society may consider beneficial to the Society.
- (xvi) To take over, purchase, acquire or hold securities of Government of India or any State Government or public body or Post Office or National Savings Certificates or stocks or any public securities and from time to time as the Society may think fit to vary the said investments or any of them into or for others of the same like nature and to realise the same or any of them or any part thereof, and to use the proceeds for the purposes of the Society or any of them.
- (xvii) To apply for, receive, collect and recover Government and/or Municipal or other grants or allowance in aid of the objects of the Society or any of them or any works or activities carried on, conducted and managed by the Society and for any building or structure in respect thereof and to administer the same.
- (xviii) To take, receive, hold and expend and administer and use any gift whether of moneys or other properties movable or immovable or any bequeaths of endowments received by the Society for carrying on any one or all the objects of the Society.
- (xix) To take such steps by personal or written appeals, public meetings, performances or such other activities and works as may from time to time be expedient to collect and Procure donations, subscriptions and funds for the Society.

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- (xx) To print, publish, issue and exhibit any journals, periodicals, books, reports, pamphlets, advertisements, brochures, souvenirs and other reading matters and exhibiting materials for the promotion and advancement of the objects of the Society.
- (xxi) For the purposes of the Society or any of them to borrow or raise money at such rate of interest and upon such terms as may be agreed to by the issue of bonds, debentures, bills of exchange, promissory notes or other obligations of the Society and to secure repayment thereof with interest, by pledge, hypothecation, mortgage or charge upon all or any movable and/or immovable property of the Society or any part thereof in such manner and upon such terms as the Society may think fit.
- (xxii) From time to time to invest and deal with the moneys of the Society not immediately required in such securities and in such manner as the Society may think fit and at the like discretion dispose of and realise the same or any of them, or vary and transpose such investments into or for others of a like nature or of any other kind and to lend moneys and property of the Society with or without security on such terms as the Society may think fit.
- (xxiii) To sell, demise, lease, give out on leave and licence, give in exchange, transfer, surrender or dispose of, take or give on hire, pledge, hypothecate or mortgage the property movable or immovable for the time being belonging to the Society or any of them or any part thereof or any interest therein in such manner and upon such terms and conditions as the Society may think fit.

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(xxiv) To engage and employ, dismiss or suspend or terminate the services of lecturers, teachers, managers, demonstrators, peons, menials and other staff of the Society as also the servants and workmen and other personnel of the staff including all permanent and temporary employees of the Society or the institutions or attorneys, advocates, architects, valuers, engineers, specialists, accountants etc.

(xxv) To provide educational and research training to the members of the Society for the furtherance of the objects of the Society or any of them and to give them such facilities for the procurement of for the advancement of educational studies undertaken by them for the benefit of the Society.

(xxvi) To subscribe or give donation to, financially or otherwise to aid educational and other institutions, works or activities which tend to support or aid the objectives of the Society by the reason of the locality of the operations of such institutions.

(xxvii) To do all such other lawful acts, deeds and things as are incidental or conducive to the attainment of the above objects or any of them.

(xxviii) To open and operate accounts of any description with any bank or banks on such terms and in such manner from time to time as the Governing Body may deem fit.

(xxix) To make, draw, execute, accept, endorse, discount, buy, sell, transfer, pledge and otherwise deal with bills of exchange, promissory notes, cheques, bills of lading, railway receipts, registered or insured letters, registered notices or parcels, postal receipts, savings certificates, dock warrants, debentures Government, Municipal or Port Trust Loan notes, stocks,

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Sr. Smita
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shares and other negotiable, commercial or transferable instruments or securities.

- (xxx) To commence, prosecute, defend, appear, contest, continue, compromise, submit to arbitration, submit to decree or judgment, abandon civil, criminal, administrative, revenue, municipal, arbitration, conciliation or other proceeding or inquiry for the benefit of, in furtherance of, or in conjunction with the objects of the Society or any of them.
- (xxxi) To appoint such person or persons as the Governing Body may deem fit for the purpose of representing the Society and/or the Governing Body in any legal or other proceedings to be instituted by or against the Society.
- (xxxii) To delegate all or any of the powers of the Governing Body to the President and/or Secretary and/or Treasurer of the Society as the Governing Body may, from time to time, deem necessary and expedient.
- (xxxiii) To appear for, collect, recover, receive and utilise Government, Municipal or other grants and allowances in connection with any institution work, activity or property held or conducted by the Society or otherwise to deal with the same according to the terms thereof.
- (xxxiv) To grant charitable aid and to provide for the Welfare of persons employed by or connected with the Society and the dependents of such persons by establishing and contributing to provident funds, welfare funds and for giving pensions, gratuities, bonus allowances or exgratia grant of money or otherwise as the Governing Body shall think fit in such circumstances.

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Dr. Suresh
Principal
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(xxxv) To subscribe to or otherwise aid such benevolent, educational or philanthropic institutions, the objects of which are similar or identical to the objects of the Society.

(xxxvi) To appoint and remove and to delegate all or any of the powers of the Governing Body to a sub-committee and/or to a sub-council or to individual members of the Governing Body as may be deemed fit, expedient and necessary from time to time.

(xxxvii) AND GENERALLY to do all things necessary or expedient for the due conduct of the affairs of the Society not herein otherwise provided for.

9. Meeting of the Governing Body :

1. The Governing Body may meet for the transaction of business, adjourn or otherwise regulate their meetings as they may deem fit.
2. Three members of the Governing Body shall form a quorum.
3. The Secretary shall, either at the request of the President of the Society or as may be found necessary, summon a meeting of the Governing Body from time to time.
4. The notice of every meeting stating therein the agenda to be transacted shall be sent at least three days in advance of each of the meetings to each of the members of the Governing Body.
5. The Governing Body shall meet as many times as necessary but shall meet at least four times in a year.
6. All the resolutions adopted by the Governing Body shall be by a majority of the members present.
7. In the absence of requisite quorum, no transaction shall take place and the meeting shall be adjourned to the same day and the same time in the succeeding week.

Sr. Aruna
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8. The Resolutions of the Governing Body shall be recorded in a minute book to be maintained by the Secretary of the Society.

10. Seal :

The Governing Body shall provide a common seal for the purpose of the society and the same shall be kept under the custody and control of the President or the Secretary of the Society. The seal of the Society shall not be affixed to any document unless approved by the Governing Body.

11. Accounts :

1. The Governing Body shall keep the accounts of all the moneys received and expended by the Society and of all the assets and liabilities of the Society as also of such endowments, gifts and donations received by the Society from time to time.
2. Proper books of accounts shall be kept at the office of the Society and shall be open to the inspection of the members of the Society.

12. Annual General Meetings :

1. The Annual General Meeting of the Society shall be held within three months after the closing of the accounts each year and shall be held at such place and time as may be found convenient to the members of the Society.
2. The following business shall be transacted at every Annual General Meeting :—
 - (a) To receive the report of the Governing Body
 - (b) To receive the audited accounts of the Society and the auditor's report for the year ending 31st March of the preceding year.
 - (c) To elect the members of the Governing Body in place of the retiring members.
 - (d) To appoint auditors of the Society and fix their remuneration.
 - (e) To transact any other business which may be brought with the permission of the Chairman of the meeting.

Sh. Arun
Manager
Assisi Niketan Convent School
Mohanbari

Sh. Dinesh
Principal
Assisi Niketan Convent School
Mohanbari

3. The President of the Society shall preside over the Annual General Meeting of the Society and in her absence the Chairman of the Meeting shall be elected as provided in these Rules and Regulations :
4. The quorum of the Annual and/or any General Meeting shall be at least ten members of the Society who are eligible to be members of the Society as per these Rules and Regulations.
5. At every General Meeting of the Society every member attending the meeting shall have only one vote.
6. The Chairman shall cast her vote in case of a tie.
7. Notice of the Annual General Meeting shall be sent to the members so as to reach them ten days in advance of the date fixed for the meeting and it shall be deemed to have been given if posted so as to reach them within the stipulated time.

13. Extraordinary General Meeting :

The Governing Body or the President may call extraordinary general meeting of the Society for the purpose of transacting any special or emergency business of the Society and the necessary notice as provided in the General Body Meeting shall be given.

14. Retirement of Members :

1. At every Annual General Meeting of the Society one third of the members of the Governing Body shall retire.
2. The persons who are to retire shall be those who have remained the longest in office ; PROVIDED however, in case of members holding office for the same period, one third retirement shall be by lots.
3. If the Constitution is of even number, one third shall retire, and if the Constitution is of odd number, the fraction shall be ignored.
4. Retiring members shall be eligible for re-election at every Annual General Meeting.
5. Elected members of the Governing Body shall hold office for a period of

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Manager
Assisi Niketan Convent School
Mohanbari

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Principal
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one year till the elections are held at the next Annual General Meeting.

6. Any casual vacancies that may occur among the members of the Governing Body, shall be filled by the Governing Body by taking coopted members, and such coopted members shall continue in office till the next Annual General Meeting of the Society.

1 Amendment :

These rules and regulations made by the Society may be varied, added, or revoked under the provisions of and as provided by section 12 of the Rajasthan Societies Registration Act 1958.

16. The Society may sue and be sued in the name of such persons as may be appointed by the Governing Body when the occasion arises.

17. Dissolution :

The procedure for the dissolution of the Society shall take place under the provisions of and as provided by Sections 13 and 14 of the Rajasthan Societies Registration Act, 1958.

We, the following members of the Governing Body certify that the above is a true and correct copy of the Rules and Regulations of the St Mary's Educational Society, Udaipur.

UDAIPUR, dated 29th day of September, 1972

Nam:s	Signatures	Occupation
1. Mother Pia (President)	M.M. Pia	Educational
2. Sister M. Cecilia (Secretary)	Sister M. Cecilia	do
3. Sister M. Vincentia (Treasurer)	Sister M. Vincentia	do
4. Sister M. Suzanne	Sister M. Suzanne	do

Certified that the above persons are known to me and they have signed in my presence.

1. Sr. M. Valerie
d/o Mr. Thoma:
Teacher St. Mary's Convent.

2. Mrs. Prakash Rani Verma
Senior Teacher, St. Mary's Convent
H. S. School, Udaipur.

A. Aruna
Manager
Assisi Niketan Convent School
Mohanbati

G. Singh
Principal
Assisi Niketan Convent School
Mohanbati