

SCHOOL MANAGEMENT COMMITTEE (SMC)

(CONSTITUTION OF SCHOOL MANAGEMENT COMMITTEE)

As per Chapter 8 of the Affiliation Bye-Laws of Central Board of Secondary Education, the following School Management Committee is hereby constituted for the proper management and administration of the school.

Sl. No.	Name of Member	Designation in SMC	Qualification / Occupation	Category	Mobile	Signature
1	SR. DORIS	Chairman	MA. B.Ed.	Trust/Society Nominee	9462677003	
2	SR. ARUNA KULLU	Manager / Correspondent	MA. B.Ed.	Trust/Society Nominee	8310922117	Sn. Aruna
3	SR. SINU SEBASTIAN	Principal (Member Secretary)	MA. B.Ed.	Ex-Officio	9394944639	Sn. Sinu
4	Paulush Bagh	Parent Representative	BA	Father of Student	7896319698	Paulush
5	Elsa Sultan	Parent Representative	BA	Mother of Student	690180482	Elsa
6	PRIYANKA CHHETRI	Teacher Representative	BA. B.Ed.	Teacher	8486597186	Priyanka
7	BABYMONI BORAH	Teacher Representative	MA. B.Ed.	Teacher	8811853057	Babymoni
8	Fa. Gulsen	Educationist	MA. B.Ed.	Nominee	8732282003	
9	SR. Jyotsna	Educationist (Female)	MA. B.Ed.	Nominee	9460309794	Jyotsna
10	SR. Kiran	Member	MA. M.Ed.	Society/Trust Nominee	9829850106	Sn. Kiran
11	SR. Sunita	Member	MSW	Society/Trust Nominee	8075348774	Sunita

TERMS & CONDITIONS:

1. The School Management Committee has been constituted strictly as per the Affiliation Bye-Laws of Central Board of Secondary Education.
2. The tenure of the committee shall ordinarily be **three years**.
3. The committee shall meet at least **twice in an academic session**.
4. At least **50% members shall be women**, as prescribed in CBSE norms.
5. The committee shall supervise:
 - o Academic progress of the school
 - o Staff welfare and discipline
 - o Financial transparency
 - o Safety and security of students
 - o Implementation of CBSE norms and policies
 - o Infrastructure and development works
6. All decisions taken by the committee shall be recorded in the proceedings register and signed by members present.

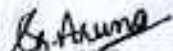
DECLARATION:

We hereby certify that the above School Management Committee has been constituted in accordance with the provisions of the Affiliation Bye-Laws of Central Board of Secondary Education for schools seeking CBSE affiliation.

Date: 4 / 4 / 2026

Place: MOHANBART

Signature of Chairman


Signature of Manager

Manager
Assisi Niketan Convent School
Mohanbati


Signature of Principal

Principal
Assisi Niketan Convent School
Mohanbati